Yenching
Cories
Jenkins, Helen Hartley 1937, 1939
Jenkins, Martha Elizabeth 1936

Jenkins, Estate (Helen Hartley Jenkins)
1937, 1939

PEKING UNIVERSITY

(CHINESE NAME—YENCHING UNIVERSITY)

PEKING, CHINA

AMERICAN OFFICE
150 FIFTH AVENUE
NEW YORK

January 7, 1927.

Dr. Henry W. Luce,
C/o Rev. O. H. Bronson,
29 Middle Road,
Santa Barbara, Calif.

Dear Dr. Luce:

Your favor of the 28th regarding Dormitories received. The Finance Committee had a meeting in Mr. Murphy's office, and he is instructed to go ahead with working plans for the new Dormitory on the north shore of the lake, and instructed to make these buildings more attractive than was at first suggested, so that the cost per student will be quite as much as the other Dormitories - say, $600. per student. Therefore even your figures should be increased somewhat. I should judge that the building would cost at least $125,000.

Yours very truly,

E A Evans

EAE:FP

Excerpt from minutes of the Meeting of the
Board of Trustees Dec. 9, 1927

(Held at the home of Mrs. Helen Hartley Jenkins
655 Park Avenue)

"Dr Stuart then stated that he had been authorized by the hostess of the Trustees at this meeting, Mrs. Helen Hartley Jenkins, to announce her gift to the University of the first Lakeside Dormitory unit."

January 10, 1928

Report on Visit of L.Mc. to Mrs. H.H.Jenkins on the above date:

At the request of Dr. Stuart I called up Mrs.Jenkins' secretary this morning to secure an appointment with Mrs. J. in order to deliver to her Dr. S' photograph (which she had asked for some weeks ago) and to discuss with her several matters regarding P.U. I was told, after what was probably a consulation with Mrs. J., that I could call about three.

I arrived just a few minutes before three and waited for her in the drawing room. When she appeared she acknowledged my greeting without smiling and when I told her I had come to bring Dr. Stuart's photograph she merely said, "Let me see it." After peering at it for some time through her lorgnette she said she thought it was very good. I told her Dr. Stuart was very sorry he couldn't bring the picture himself but that he had been away almost every day since his return and that he had already left for a two weeks' trip in the middle west. I then asked how she was feeling and she said, "Not at all well, I have had a dreadful burn, here on my hip." I expressed my sympathy and asked her how it had happened. She replied shortly, "Hot water bottle." I presumed she did not care to speak of it further and so changed the subject to the reason for my visit.

I first told her that Dr. S. had asked me to ascertain from her if she had decided upon any process by which her pledge for a dormitory was to be paid. She replied, "No, I can't do anything until Mr.***** returns - nothing at all." She then remarked that she thought Dr. S. had changed greatly since he was here before, that he did not have the poise, was very nervous. "The last time he came to see me he didn't stay more than four minutes. I had promised to give him a half or three quarters of an hour and gave up another engagement for him, but he merely rushed in and out again - didn't stay even as long as you have been here!" She repeated that he had lost poise and that she was not the only one who thought so. She said he was making a mistake by asking for pledges and others had felt so too. I explained that his only wish was to make it easier to keep records straight at the office where the people who did not have the personal contacts would be at a loss to know what to expect with regard to donations. I said, "Perhaps Dr. S. has changed, I didn't know him before this winter, but he has gone through a great deal during the past year in China and has been working very hard since his return to America, and I went on to elaborate a little on the strenuous existence he had to lead here and how he is constantly being called upon by everyone. She said she thought his visit to the south should have done him some good. I replied that he did seem rested upon his return but that the rush was continuing and he was naturally under a great strain. She remarked that of course that was my point of view but that she thought none of us kept the hours she did - that she got up at seven and didn't stop until three in the morning. She said, "You do not seem to realize what that means to a sick woman like myself. This very serious burn I have may mean a leg amputation. The doctor said this morning it might become infected." I again expressed sympathy and said I was sorry she felt as she did about Dr. Stuart, because he had often spoken of his devotion to her.

I then said that Dr. S. had also wanted me to ask her if she had seen Mr. Marcellus Dodge. She replied, "Of course I have seen him, I saw him today - he is my nephew." I said I had meant whether she had seen him with regard to his conferring with Mr. Ochs. "No, she said, "I don't intend to until Dr. S. has changed and has more poise." ! Then she switched back to the subject of her terrible burn. This time I merely listened and when I saw my chance asked her if it was her wish that I report to Dr. S. that she wanted to see him before going further with Mr. Dodge, and asked if I should tell him she preferred to take up with him personally concerning the dormitory pledge. She said, "You can tell him what you like, I'm through. I'm sorry I gave the pledge and I think I'd better withdraw it." I said nothing at all as I felt that she was merely provoked because Dr. S. had not come

himself and had given her only a few minutes of his time at the last visit he paid her.

She added that she thought I was a most unsympathetic person or I could not sit there with so much poise. (The first time I have ever been accused of having too much poise!) I had tried to show the utmost sympathy in both manner and word and now said, "I am very sorry you think that, because I am not unsympathetic - it is only that I am sympathetic with the difficulties that Dr. S. is facing and we are all doing what we can to aid him."

She referred again to her burn, saying that I should realize what it must mean to her to be told by her physician that it might be necessary to have her leg amputated. I told her that of course when I was told I might come and see her I did not know of her accident and that I was very sorry indeed that I had kept her up.

But I saw that I was getting nowhere and that the only things on her mind were the neglect of Dr. S. and the seriousness of her burn and rose to go. She repeated that she was sorry Dr. S. thought it necessary to send someone and that she thought he had better just consider the pledge as cancelled. I replied that of course he had been counting on this pledge but she said, "Oh, he will get it from some other source, from some of the people he is seeing."

Jenkins

1014 NATIONAL CITY BUILDING
17 EAST FORTY-SECOND STREET
NEW YORK

VANDERBILT 5007

11 January 1928

Dear Miss McCoy:

Thank you very much for sending me the detailed report regarding your conference with Mrs. Jenkins. I am returning it herewith, as you requested.

You have my sympathy for having been the one to encounter Mrs. Jenkins in such a mood, but I am certain you handled her as well as anyone could have done, and I know Dr. Stuart will appreciate that fact. As you know, Mrs. Jenkins has a record of successively adopting various men and enterprises as her special hobby and then unceremoniously dropping them sonner or later. It may be that the time has come for Peking to give way to something else. I believe, however, that Dr. Stuart can smooth things over when he gets back so as to hold the pledge which she made to him. Frankly, I am rather relieved that we do not have to depend on her or on Mr.Dodge with relation to the proposed downtown luncheon. I had never felt optimistic over that possibility.

not encl. I am sending a copy of this letter in case you wish to forward it to Dr. Stuart. I shall be discussing the matter with Mr. Wannamaker the next time I see him.

Sincerely yours,

Harold F. Stoug

Miss Louise McCoy
150 Fifth Avenue
New York City

MEMO BY DR. STUART March 6, 1928.

Dr. Stuart reports that he has seen Mr. Stoeckel, Mrs. H. H. Jenkins' lawyer (?) who tells him that Mrs. Jenkins has in all from the Hartley Foundation a sum of $60,000 yearly which may be spent for charitable purposes, that this is generally divided into small gifts, and that this year (1928) there is very little, if anything, available from this source for Yenching. Mr. Stoeckel believes that Mrs. Jenkins has put Yenching in her Will, but this is not certain. He thinks the $60,000 yearly will have to be reduced to $40,000 but that a part of this might be given year by year, whether Mrs. Jenkins is alive or not.

As to the $8,000 already pledged by her for a dormitory, Mr. Stoeckel says she can easily pay this out of her personal money and it is for Dr. Stuart to obtain her consent and authorization for Mr. Stoeckel to give this money. This effort will be Dr. Stuart's first consideration. Afterwards he will endeavor to obtain an assurance that something will be put in her Will.

There is a small sum of $1,000 which Mr. Stoeckel thinks may be given from the Hartley Foundation now.

LMcC:O

THE HARTLEY CORPORATION

GENERAL OFFICE
NORFOLK, CONNECTICUT

MAIL ADDRESS
BOX 328, HARTFORD, CONNECTICUT

Hartford, Conn.
March 28, 1928.

Trustees of University of Pekin (China)
150 Fifth Avenue, Attention
New York City Leighton Stuart.

Dear Mr. Stuart:

In accordance with instructions from Mrs. Helen Hartley Jenkins I am enclosing herewith the Hartley Corporation check for Eight Thousand Dollars ($8000) that being the amount which I understand Mrs. Jenkins has pledged you on behalf of the Corporation and as an individual.

It will be necessary for me to have a formal receipt for my files and in order to save you trouble I am enclosing herewith a form which I wish you might execute and return to me.

Very sincerely yours,

THE HARTLEY CORPORATION,

Robbins B. Stoeckel
Treasurer.

C

Jenkins, Mrs. Helen Hartley

New York City

March 29, 1928

$8000. from the Hartley Corporation and Mrs. Jenkins made out to both. There was also signed a receipt made out by Mr. Stoeckel reading as follows: "Received from the Hartley Corporation Eight Thousand Dollars ($8000) as payment in full for its subscription made by Helen Hartley Jenkins to University of Pekin (China) through Mr. Leighton Stuart or through anyone else, this receipt constituting payment in full thereof. Dated at New York this 29th day of March 1928."

Check received through Mr. Robbins B. Stoeckel, Treasurer of the Hartley Corporation, Box 328, Hartford, Conn.

Copy for Mr. Evans

KNOW ALL MEN BY THESE PRESENTS That I, LEIGHTON STUART, by CARL A. EVANS, Attorney in Fact, duly appointed under power-of-attorney executed and acknowledged February 26, 1935, and ~~of the ..... of ..... in the State of .....~~ hereto annexed ~~.....~~ do hereby acknowledge the receipt of the sum of FIVE THOUSAND - - - - - - - - - - - - - DOLLARS ($5,000.00---) to me in hand paid by Robbins B. Stoeckel, Marcellus Hartley Dodge, Samuel A. Brown and R. Hawley Truax, Executors of the Estate of Helen Hartley Jenkins, deceased, as follows:

$2,000.00---------on or about the 29th day of November , 1935 ;

$1,750.00---------on or about the 2nd day of March , 1937 ;

~~$.....on or about the ..... day of ....., 193- ;~~ and the balance of

$1,250.00--------on the date of the execution hereof; the said total sum of

$5,000.00 -------being in full for my interest in the said Estate;

AND IN CONSIDERATION of such payment, I hereby, for myself, my heirs, executors and administrators, remise, release and forever discharge the said Estate of the said Helen Hartley Jenkins and her heirs, legatees, executors and administrators, of and from all claims and demands which I or my heirs, executors or administrators now have, or hereafter may have, against the said Estate of the said Helen Hartley Jenkins, her heirs, legatees, executors and administrators, by reason of any acts or matters done or omitted to be done by said Executors as such, in connection with the said Estate.

SIGNED, sealed and delivered
in the presence of:

R. Chenick

Leighton Stuart
By Carl A. Evans
Attorney in Fact under Power of Attorney hereto attached.

STATE OF ~~NEW YORK~~.....)
County OF New York.....) SS.

On the 31st day of May , 1939 , before me came

Copy for Mr. Evans

KNOW ALL MEN BY THESE PRESENTS That I, LEIGHTON STUART, by CARL A. EVANS, Attorney in Fact, duly appointed under power-of-attorney executed and acknowledged February 26, 1935, and of the [illegible] hereto annexed [illegible] do hereby acknowledge the receipt of the sum of FIVE THOUSAND - - - - - - - - - - - - - DOLLARS ($5,000.00---) to me in hand paid by Robbins B. Stoeckel, Marcellus Hartley Dodge, Samuel A. Brown and R. Hawley Truax, Executors of the Estate of Helen Hartley Jenkins, deceased, as follows:

$2,000.00---------on or about the 29th day of November , 1935 ;

$1,750.00---------on or about the 2nd day of March , 1937 ;

$----------on or about the ____ day of ----------, 193_ ; and the balance of

$1,250.00---------on the date of the execution hereof; the said total sum of

$5,000.00 --------being in full for my interest in the said Estate;

AND IN CONSIDERATION of such payment, I hereby, for myself, my heirs, executors and administrators, remise, release and forever discharge the said Estate of the said Helen Hartley Jenkins and her heirs, legatees, executors and administrators, of and from all claims and demands which I or my heirs, executors or administrators now have, or hereafter may have, against the said Estate of the said Helen Hartley Jenkins, her heirs, legatees, executors and administrators, by reason of any acts or matters done or omitted to be done by said Executors as such, in connection with the said Estate.

SIGNED, sealed and delivered
in the presence of:

R. Chenick

Leighton Stuart

By Carl A. Evans
Attorney in Fact under Power of Attorney hereto attached.

STATE OF NEW YORK)
County OF New York) SS.

On the 31st day of May , 1939 , before me came CARL A. EVANS - - - - - - - - - - - - - , to me known and known to me to be the individual described in and who executed the foregoing instrument, as Attorney in Fact, and he acknowledged that he executed the same.

Elizabeth M. Coud
Notary Public

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clk's. No. 105, Reg. No. 9-C-39
Certificate filed in New York County
Commission Expires March 30, 1939

ESTATE OF HELEN HARTLEY JENKINS,

NORFOLK, CONNECTICUT

At NEW YORK CITY,

March 2, 1937.

R E C E I V E D from the Estate of Helen Hartley Jenkins, deceased, late of the State of Connecticut, through its Executors, the sum of - - - - - ONE THOUSAND, SEVEN HUNDRED AND FIFTY DOLLARS ($1,750), being a payment on account of a legacy of FIVE THOUSAND DOLLARS ($5,000) bequeathed to me under the Will of Helen Hartley Jenkins, deceased.

This payment together with a payment heretofore received makes a total of Three Thousand, Seven Hundred and Fifty Dollars ($3,750) received by me on account of said legacy.

By.....
Attorney in Fact under Power of Attorney dated the ___ day of January, 1935, Acknowledged February 26, 1935, which has been exhibited, March 2, 1937, to R.HAWLEY TOWAX, one of the Executors of said Estate.

R. HAWLEY TRUAX
232 MADISON AVENUE
NEW YORK, N. Y.

CALEDONIA 5-8726

May 27, 1938

C. A. Evans, Esq.,
150 Fifth Avenue,
New York City,

Re Estate of Helen Hartley Jenkins.

Dear Mr. Evans:

After receiving your letter of April 18, I wrote to Mr. Stoeckel and got a reply from him; and must apologise for not having written you before this. But illness and an operation, which have laid me up all this month, are my excuse.

At about the time that you wrote me in April, I knew that it was becoming possible to complete payments of legacies, and what I wanted to learn from Mr. Stoeckel was what would be required by the Probate Court in Connecticut in making a final payment to Dr. Stuart of his legacy.

I enclose the form of receipt in full and release which Mr. Stoeckel advises me will be acceptable if you sign it with Dr.Stuart's name and your own signature, and then acknowledge it, and attach to it the original power of attorney which authorises you to do so.

I can deliver the check to you - drawn to the order of Dr. Stuart, for $1250.00 - against receipt from you of said release and the power of attorney. We can arrange an hour if you will telephone me.

Very truly yours,

RHT-H
Encs.

R. Hawley Truax

ROBBINS B. STOECKEL
P. O. BOX 1484
HARTFORD, CONNECTICUT

Hartford, Conn.
June 2nd, 1938.

Mr. Carl Evans,
150 Fifth Avenue,
New York, N. Y.

Dear Mr. Evans:

The Hartford Connecticut Trust Company has returned to me check dated May 31st 1938 made to Leighton Stuart for $1250.00, which was duly endorsed by you as Mr. Stuart's attorney.

The Bank desires me to guarantee the signature of the endorser and that raises the question in my mind as to whether the executors of Mrs. Jenkins' estate have the necessary authority brought up-to-date to enable me to do so.

In connection with the previous payment on account of this legacy you exhibited your power of attorney to Mr. R. Hawley Truax, 232 Madison Avenue, one of the executors of the Estate.

It occurs to me that we ought to have assurance or proof, if it is obtainable, that Mr. Stuart is alive and that the power of attorney which you have is still in effect and I suggest that the same procedure as heretofore be followed out.

I will O. K. the check upon telephone notice from Mr. Truax.

Very truly yours,

Robbins B. Stoeckel

Robbins B. Stoeckel,
One of the Executors.

RBS-c

June 3, 1938

Mr. R. Hawley Truax
232 Madison Avenue
New York, N. Y.

Re: Estate of Helen Hartley Jenkins

Dear Mr. Truax:

I am enclosing herewith a certification issued by B. A. Garside, Secretary of the Board of Trustees of Yenching University, testifying to the best of his knowledge and belief that Dr. Stuart is still alive.

May I also state, in connection with the questions raised by Mr. Robbins B. Stoeckel, one of the Executors of the Helen Hartley Jenkins' estate, that the power of attorney, running to me from Leighton Stuart, legatee in the Helen Hartley Jenkins' estate, acknowledged February 28, 1935 before Walter S. Price, Vice-Consul of the United States of America at Tientsin, China, has never been revoked.

I trust that the information contained herein will be sufficient to permit the release of the check covering the balance of the legacy.

Very truly yours,

C. A. Evans

CAE/B
ENC.

June 3, 1938

Mr. Robbins B. Stoeckel
P. O. Box 1484
Hartford, Conn.

Re: Estate of Helen Hartley Jenkins

Dear Mr. Stoeckel:

I am acknowledging your letter of June 2nd raising questions as to having the necessary authority brought up to date to permit guaranteeing the endorsement of the check recently issued by the estate in settlement of the balance of $1250.00 due to Dr. Leighton Stuart.

I have been in telephone conversation with Mr. R. Hawley Truax, one of the Executors of the estate, and have forwarded to him certain papers which we believe will answer your questions.

Very truly yours,

C. A. Evans

CAE/B

Jenkins, Martha. Elizabeth
1936

Dr. Elizabeth Jenkins,
400 Duboce Ave.,
San Francisco, Calif.

My dear Dr. Jenkins,

The position of which I wrote you is that of resident physician in the Women's College of Yenching University in Peiping.

Doubtless you know well this institution, you know that it is large, that it is coeducational and that it is situated outside the limits of the city, making a self-contained community of its own, on a beautiful campus. There is a man physician, whose wife has also a medical degree but does not practice much, as I understand it. They feel the need of a resident woman who would care for the women students and faculty, the faculty families and the Chinese staff. In this position it is almost essential that the physician should be able to use the Chinese language but their need of a physician is immediate-they would like to have some one go out this fall-and it is very difficult to give any new person going out for that work time to study the language.

And so I have been trying to find either a Chinese physician or a missionary who has had some experience and could be transferred to this field or returned to China from this country. It is not easy as you will realize. Your name was given me because you have had in the past a knowledge of the Chinese and their language and would not therefore find it so hard to acquire it again.

I am glad to know that you are interested. This week I am going to New York to consult with other members of the committee and shall doubtless have more particulars to tell you after that. The salary can not be large, probably about $2400.00 Mex., and travelling expenses are usually paid for one who goes out under a five year appointment.

You will hear again either from me or from one of the others and I hope you will be considering in the meantime whether you could really go if the call comes to you.

Sincerely yours,

400 Duboce Ave. Apt.55
San Francisco, Calif.
July 28,1936

Mr. B.A.Garside
Asstd. Boards for Christian Colleges in China
150 Fifth Avenue
New York, N.Y.

Dear Mr. Garside:-

Your letter of July the 21st was received several days ago. In reply, I wish to state that my attitude toward the position as resident physician at Yeng Ching University,is,that this position is an opportunity to be of Christian service in China. To this end, I have been preparing ever since I made my decision in a Student Volunteer meeting nearly fourteen years ago.

I had hoped to go out under the Presbyterian Board, as it was only with their aid that it was possible for me to have the training in medicine which I had chosen as my greatest sphere of usefulness.

For two years I have been waiting for a call. In that time I have not been idle, in that I trained as an anesthetist at Stanford University and then in that capacity took a position at the Vallejo General Hospital, Vallejo, Calif. in May 1935. My sphere of usefulness widened while there, and I became assistant manager, did the buying and had charge of the nurses.

On July the first 1936, a call came from the Franklin Hospital of San Francisco, to come down and be on a full-time call for anesthesia-fee basis. I came down and took an apartment near the hospital and have been giving anesthetics as this hospital since that time.

Last year I was fortunate in that I was ill only 2 days. The first day was from the effects of typhoid shots and the second from an attack of acute indigestion from no known cause. Recovery as you see was short. I am going down this week to have Dr. A.C.Reed go over me again, and have him send in the reports immediately.

It would quite possible for me to leave in a few weeks if necessary. I have no contract with the Hospital. My passport would have to be renewed as it expired in 1928.

As I have always intended to do full-time service on the foreign field, I would be very glad to renew the five year contract with the Yeng Ching University if all parties concerned would be agreeable.

My only financial obliation at present, are the small obligations here in San Francisco, and my note to the Board of Christian Education for $1400.00

As to my family, I have not seen them for three years, and I would like to visit them if possible before I went, but I would not be able to finance a trip to Missouri and back personally. My parents as you know are at Garden City, Missouri.

If there are any other points which you would like to clear up, I would be very glad to help you. Most of my history is recorded in detail at the Presbyterian Board Headquarters.

Hoping that everything points to a speedy decision,

I am,

Yours truly,

M. Elizabeth Jenkins.

(at my Brother's)
Modesto, Calif.-
5-Aug.-1936

My dear Mr. Garside:-

Your letter re Dr. Jenkins received and yesterday, immediately after arriving in port at San Francisco we arranged to meet Dr. Jenkins in one of the hotel lobbies. - Mrs. Galt was with me.

I think it is not too much to say that we "fell in love" with Dr. Jenkins at first sight. Her appearance, manner and personality are very pleasing. She looks young and fresh (in a good sense) - younger than she really is - for her

in conversation, gives evidence of maturity and experience. Her interests, background and outlook seemed to us entirely satisfactory, and we feel she is just the kind to win her way with our students and the whole University community.

She came to the interview from "Franklin Hospital" where she has recently taken a position, but she says nothing ~~of~~ the nature of a contract prevents her leaving at once — should she be appointed to Geneching.

We vote for her unanimously and enthusiastically.

Cordially yours
Howard S. Gale

THE BOARD OF FOREIGN MISSIONS
OF THE
PRESBYTERIAN CHURCH IN THE U. S. A.
156 FIFTH AVENUE, NEW YORK

WESTERN AREA
228 McALLISTER STREET
SAN FRANCISCO, CALIFORNIA

SECRETARIES
FRANK W. BIBLE
WESTON T. JOHNSON
MARCIA KERR

August 18th, 1936.

Mr. C. A. Evans,
150 Fifth Avenue,
New York City.

Dear Mr. Evans:

I hope you received the telegram which I sent you yesterday saying I was to meet Dr. Elizabeth Jenkins today and would write you after I had seen her.

I have just come from a very enjoyable luncheon period with her and am very enthusiastic about her. She is certainly eager to get to China and I am sure will do good work there. I think she is also quite prepared for a possible "no", but on a possibility that she will go she has done a remarkable amount of preparation so she could go almost at a moment's notice.

She told me today that her parents in Kansas had told her she must surely come to see them before she goes and they will take care of the expense and she says three days would be ample to be with them. She also was told that it would take about a week for her passport to be cleared and she thought this period would be sufficient for the trip to and visit in Kansas.

She has not been able to get very far ahead on her finances and spoke with a little concern about the outlay which would be necessary for her passport and the purchase of a new trunk which was necessary if she was to go to China. I told her I was sure there would be some arrangement whereby she would have money advanced for her expenses for which she would give an accounting at the end of her trip.

I am very sorry that I was away at the time Dr. Dodd's letter came. My secretary wrote such a full letter that I thought it would be at least partially satisfactory and I had thought there would be some reply bearing on the matter of Dr. Jenkins' debt for her education. I did not return to the office until the 11th of the month, having spent the first week of August in packing and moving - not an especially restful way to spend part of one's vacation. Last week was a very busy one with catching up after a five week's absence from the office at a conference and on vacation. You will see, however, that I lost no time after receiving your letter in getting in touch with Dr. Jenkins. It was impossible to see her yesterday as when I called she was not prepared to come down town to see me.

I feel very sure that she will be a splendid addition to the Yenching staff.

Thank you very much for your message about Father. I can well understand how busy Mrs. Evans' hands are so I really had not expected a letter from her. It has been a great source of comfort to hear from so many friends during these

days. I am expecting to be in and near New York for a good part of September. There are a number of things which I must do and I am not at all sure that I will have time enough to see all of the friends whom I should like to see. You may be sure, however, that I shall look you up and, if possible, have time for a visit with your wife also.

I do hope you have not been seriously handicapped in the absence of definite word from me sooner than this.

Faithfully yours,

Marcia Kerr.

MK/EL

Miss Marcia Kerr

EMPLOYMENT AGREEMENT

THIS AGREEMENT, entered into by and between YENCHING COLLEGE FOR WOMEN and DR. MARTHA ELIZABETH JENKINS, this tenth day of September, 1936, WITNESSETH:-

That YENCHING COLLEGE FOR WOMEN hereby agrees to and does employ DR. MARTHA ELIZABETH JENKINS for the position of College Physician for a term of three years on the following schedule of salary and allowances:-

1. Salary at the regular Yenching schedule of salaries, at the rate of Mex. $3,000 per year, beginning on the date of sailing of the appointee.

2. Travel expenses from San Francisco, Cal. to Peiping, China, by the most direct route, and three-fifths of the expense of the homecoming journey from Peiping to San Francisco at the expiration of this term of service.

3. An outfit allowance of U.S. $50.00.

4. Suitable residential accommodations for the appointee to be provided by the College.

5. Any necessary medical attention to be provided by the College. One-half of dental fees to be paid by the College if incurred with the prior approval of the Medical Committee.

The College, upon due notice in writing, may terminate this contract at any time, upon the payment of a sum equal to three months' salary from the date of said termination, and full travel expenses.

MARTHA ELIZABETH JENKINS hereby accepts the said employment and the foregoing terms and conditions, and agrees that, if for any reason she resigns the position before the expiration of one-half of the term of this contract, she will reimburse YENCHING COLLEGE for such proportion of the outgoing expenses as the term of the actual service bears to one-half the full term of service as above set forth, and that in case she resigns before the completion of the contract, no payment shall be made by the College for travel expenses to the United States, except in case such resignation is due to her serious illness.

It is further agreed that MARTHA ELIZABETH JENKINS will give her whole time and attention to the work for which she is hereby employed, and that she will not engage in any outside occupation or activity for profit, except as may be agreed upon in conference with the Dean of the College.

This agreement may be extended for a further period if signed by the parties hereto ninety days prior to its expiration.

WITNESSETH the hands and seals of the parties hereto this tenth day of September, 1936.

WITNESSES: B. A. Gauld

Kazue Togasaki M.D.

Teru Togasaki M.D.

On behalf of YENCHING COLLEGE FOR WOMEN

Mrs John H. Finley
Chairman

M. Elizabeth Jenkins M.D.
Appointee

EMPLOYMENT AGREEMENT

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4. Suitable residential accommodations for the appointee to be provided by the College.

5. Any necessary medical attention to be provided by the College. One-half of dental fees to be paid by the College if incurred with the prior approval of the Medical Committee.

The College, upon due notice in writing, may terminate this contract at any time, upon the payment of a sum equal to three months' salary from the date of said termination, and full travel expenses.

MARTHA ELIZABETH JENKINS hereby accepts the said employment and the foregoing terms and conditions, and agrees that, if for any reason she resigns the position before the expiration of one-half of the term of this contract, she will reimburse YENCHING COLLEGE for such proportion of the outgoing expenses as the term of the actual service bears to one-half the full term of service as above set forth, and that in case she resigns before the completion of the contract, no payment shall be made by the College for travel expenses to the United States, except in case such resignation is due to her serious illness.

It is further agreed that MARTHA ELIZABETH JENKINS will give her whole time and attention to the work for which she is hereby employed, and that she will not engage in any outsice occupation or activity for profit, except as may be agreed upon in conference with the Dean of the College.

This agreement may be extended for a further period if signed by the parties hereto ninety days prior to its expiration.

WITNESSETH the hands and seals of the parties hereto this day of September, 1936.

WITNESSES:

On behalf of YENCHING COLLEGE FOR WOMEN

Mrs John H Finney

Appointee

September 17, 1936

Miss Margaret B. Speer
Yenching College for Women
Peiping, China

My dear Miss Speer:

We were just on the point of sending you a cable giving the date of Dr. Jenkins' expected arrival when we received your wire asking whether she had accepted appointment. We therefore sent you at once the cable saying, "JENKINS ARRIVES SHANGHAI OCTOBER NINETEENTH".

I am sorry that we have been delayed so long in getting this word to you. The final details of Dr. Jenkins appointment had to be completed just before Labor Day, when our Women's College group was widely scattered. After the appointment was agreed upon, it took a little while longer to get word from Dr. Jenkins as to the sailing dates she preferred. Perhaps we exercised too much Scotch thrift in waiting until we could announce her arrival date before we cabled that she had accepted.

I enclose a copy of the letter we are today sending Dr. Jenkins. You will note that we are allowing US$300 to cover the cost of her travel. Normally this would be quite adequate to get her from San Francisco to Peiping and perhaps leave a small balance. But the special conditions which necessitate her going to Los Angeles to get her steamer will add something to her expenses, and there is a bare possibility that she may have to exceed this allowance. We are leaving to you the final decision as to whether any further adjustment should be made after she arrives in Peiping.

We trust that Dr. Jenkins will arrive on schedule and that everyone in the University will be thoroughly pleased with her and her work.

Very cordially yours,

BAG:MP

Encl.

DOLLAR STEAMSHIP LINES

New York · California · Orient · Round the World

on board
Yenching University
Peiping, China.
Oct. 26, 1936.

Mr. B. A. Garside
150 Fifth Avenue
New York, N.Y.

Ack. 11-27-36

Dear Sir:-

Just a note to let you know that I arrived safely in Yenching University on Oct. 21st. I was met at the station by Miss Speer, and stayed at her house until Sunday evening the 25th. I am now in my quarters at the Women's Infirmary and am beginning to get adjusted to life here on the campus.

I have two steady customers on the campus here in the infirmary. Both seem slow to heal, but are progressing nevertheless.

I see 15-20 students a day and am running a public health campaign at present against Hongkong and for diphtheria

F.O.

immunization.

The ocean trip was comparatively calm. The only excitement we had was in nearly getting held up in San Francisco by the longshoremen and having the crew desert us in Los Angeles. However after a few hours delay, everything was satisfactorily settled and we sailed away.

I got the phonographic discs all right in Los Angeles and Dr. Lucius Porter has them now.

Financially I came out with some money left over, so altogether the trip was quite satisfactory.

Hoping that the work will go on satisfactorily in USA.

I am,

Yours truly,

M. Elizabeth Watkins

November 27, 1936

Dr. M. Elizabeth Jenkins
Yenching University
Peiping, China

Dear Dr. Jenkins:

We are delighted to learn from your letter of October 26 that you had a safe and pleasant journey to China, and arrived at Yenching on schedule. You certainly seemed to have gotten thoroughly immersed in your new work in the short space of five days!

We are grateful to you for taking out the two packages of phonographic discs to Dr. Porter. I trust you did not find them a serious burden -- they were heavier than we anticipated.

By the time this letter reaches you the holiday season will be at hand. We hope that it will be a very pleasant one for all of you on the Yenching campus, and that the New Year will be both prosperous and peaceful.

Cordially yours,

BAG:VC